
ACI DIPLOMA
Luxembourg, 6 – 13 November 2015

FINANCIAL CONDITIONS

The Luxembourg Ministry of Finance will pay for:

- Tuition fees
- Management fees
- Accommodation from Thursday 5 November to Saturday 14 November (9 nights, including breakfast)
- Welcome dinner on Thursday 5 November
- Lunches on seminar days (Friday 6 Nov, from Monday 9 to Friday 13 Nov)
- Closing event on Friday 13 November
- Guided tour of Luxembourg city on Sunday 8 November
- Transportation: taxi from the airport to the hotel on arrival day, city bus or taxi (taxi only in case of flight departure before 08.30) from the hotel to the airport on departure day, city bus for the visit of the city.

The participants will have to pay for:

- Contribution fees: 200 € excl. VAT per participant per working day
 $6 \times 200 \text{ €} = 1200 \text{ €} + 3\% \text{ VAT}$
- Insurance: contribution of 15 € + 3% VAT to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if a visa is required
- Dinners on seminar days (Friday 6 Nov, from Monday 9 to Thursday 12 Nov)
- Meals during the weekend (lunch and dinner on Saturday 7 & Sunday 8 Nov, lunch on Saturday 14 Nov if departure in the afternoon)
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc)

ATTF invoice payment deadline

The payment of **1251.45 EUR** will have to be made at the latest by **16 October 2015**. There will be no refund in case of cancellation after that date.