
**« PREPARING TO THE FINANCIAL RISK MANAGER
FRM[®] CERTIFICATION PART I OF GARP »**

Luxembourg, 10-17 October 2015

FINANCIAL CONDITIONS

The Luxembourg Ministry of Finance will pay for:

- Tuition fees
- Management fees
- Accommodation from Friday 9 to Sunday 18 October (9 nights, including breakfast)
- Welcome dinner on Friday 9 October
- Lunches on seminar days (Saturday 10 Oct, from Monday 12 to Saturday 17 Oct)
- Closing event on Friday 16 October
- Guided tour of Luxembourg city on Sunday 11 October
- Transportation: taxi from the airport to the hotel on arrival day, city bus or taxi (taxi only in case of flight departure before 08.30) from the hotel to the airport on departure day, city bus for the transfers between the hotel and the seminar venue.

The participants will have to pay for:

- Contribution fees: 200 € excl. VAT per participant per working day
 $7 \times 200 \text{ €} = 1400 \text{ €} + 3\% \text{ VAT}$
- Insurance: contribution of 15 € + 3% VAT to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days (from Monday 12 to Saturday 17 October)
- Meals during the weekend (dinner on Saturday 10 October, lunch and dinner on Sunday 11 October, dinner on Saturday 17 October, lunch on Sunday 18 October if departure in the afternoon)
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc)
- Registration fees to GARP FRM[®] Certification Part I
(see: http://www.garp.org/#!/frm_fees_payments/)

ATTF invoice payment deadline

The payment of **1457.45 EUR** will have to be made at the latest by **18 September 2015**. There will be no refund in case of cancellation after that date.