
**MULTINATIONAL SEMINAR
SME FINANCING:
FROM BUSINESS PLAN TO EXTERNAL FUNDING
Luxembourg, 07-11 MARCH 2016
FINANCIAL CONDITIONS**

Ref: JT/CM/2015.184

The Luxembourg Ministry of Finance will pay for:

- Tuition fees
- Management fees
- Course material
- Accommodation from Saturday 05 March to Friday 11 March (7 nights, including breakfast)
- Welcome dinner on Sunday 06 March in one of the Restaurants of D'Coque hotel.
- Lunches and dinners on seminar days (from Monday 07 to Friday 11 March)
- Closing event on Friday 11 March
- Guided tour of Luxembourg city on Sunday 06 March afternoon

The participants will have to pay for:

- Contribution fees: 140 € excl. VAT per participant per working day
5 x 140 € = 700 € + 3% VAT
- Insurance: contribution of 15 € + 3% VAT to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if a visa is required
- Meals: dinners on seminar days, lunches and dinners during the weekend (except the welcome dinner on Sunday March 06)
- Extra services in the hotels (telephone, pay-tv, etc)
- Transportation from and to the airport, and for their personal needs

The course will be held in the Chamber of Commerce next to the hotel where the participants will be accommodated: no transportation need.

ATTF invoice payment deadline

The payment of **715 EUR** + 3% VAT will have to be made at the latest by **15 February 2016**. There will be no refund in case of cancellation after that date.