



Luxembourg, 15 March 2017

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Capital Markets Back-Office Certification Programme (CAMBOC) Mastering Securities Back-Office Operations

Dear Madam, Dear Sir,

Have you been working in back office for some time and would like to enhance your business knowledge of securities back office but also be exposed to operational risk management?

Fully understanding the logics behind the financial instruments and the consequences of the actions taken by the back office is essential to lead to excellence.

In order to help you get there, **the House of training and the International Capital Market Association, Luxembourg (ICMA Committee Luxembourg-www.icma-group.org)** have prepared the best course for you!

By merging the practical content of the previous Foundation and Master level seminars and by applying an innovative blended learning approach, this new training programme offers you the opportunity to become a fully skilled and knowledgeable back office professional.

The House of Training is therefore proud to announce that the **Luxembourg Ministry of Finance** will support the participation of **15 professionals** from partner countries to the multinational seminar "**Capital Markets Back-Office Certification Programme (CAMBOC) - Mastering Securities Back-Office Operations**".

This new programme, which is based on an innovative blended learning approach, combines **2 parts: an E-Learning preparation course and an Instructor-Led Training (ILT)**. Details of the content of these two parts are extensively explained in the programme attached to this invitation.

Who can apply?

Applicants should ideally have a minimum of 3 years' experience in back-office operations or a similar area.

15 participants will be selected among applicants from the House of Training partner countries.

The selection will be made by the Ministry of Finance, House of Training and ICMA-Luxembourg experts, according to the relevance of the participants' profile, which will have to correspond to the target group mentioned in the organisation sheet attached to this invitation. The geographical criterion will NOT be considered. The participants are requested to have a **sound knowledge of English**, as the whole seminar will be held in this language with no translation.

When and where will the seminar take place?

The seminar will be held in **Luxembourg from Monday, 26th of June to Tuesday, 4th of July 2017.**

Participants are requested to **arrive on Sunday, 25th June and departure on Wednesday, 5th of July.**

Fees

Please find attached the financial conditions for attending this seminar.



Deadline for application: 04th of May 2017

We look forward to receiving your application!

In order to apply you are kindly requested to fill in the attached application form and send it back to the House of Training official contact in your country (from whom the present invitation was received) **before 04th of May 2017.**

Should you need any further information on the programme, please do not hesitate to get in touch with us.

Thank you in advance for your interest.
Yours sincerely,



Luciele MILANI
Project Officer



Fabian Longo
Senior Programme Manager

Appendices:-

Seminar Description (Organisation Sheet & Content)

Application form

Financial Conditions