

Ref: JT/LM/2016.093

Multinational Seminar Compliance: Certification Programme Luxembourg: 19-28 September 2016 (8 days)

Luxembourg, 13 June 2016

Dear Madam, Dear Sir,

As a professional in compliance you are involved with policies, business transparency, complying with requirements, following rules and regulations.

Compliance officers or managers are key professionals in banking institutions. Your team and management count on you to ensure the bank is compliant with all the requirements.

Do you feel equipped and ready to fulfil your mission, make the right moves, suggest the most adequate solutions and take the best decisions?

If you hesitate to answer this question the Compliance Certification Programme will make a difference in your professional life. It will give you the tools and knowledge you need to achieve the best results in compliance.

In order to make your participation in this programme financially lighter to your institution, the Luxembourg Ministry of Finance decided to support the participation of 20 professionals from its partner countries in the **Compliance Certification Programme** which has been developed jointly by the professionals of the Compliance Quality Circle of the House of Training.

(<https://www.houseoftraining.lu/> – www.attf.lu) and the practitioners of ALCO - Association of Luxemburg Compliance Officers (<http://www.alco.lu/>).

Who can apply?

20 participants will be selected among applicants from the invited partner countries: Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Bulgaria, Cape Verde, China, Croatia, Cyprus, the Czech Republic, Egypt, El Salvador, Estonia, Georgia, Hungary, Kazakhstan, Kosovo, Latvia, Lebanon, Lithuania, Macedonia, Malta, Moldova, Mongolia, Montenegro, Myanmar, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tunisia, Turkey, Ukraine, Vietnam and the West African Economic & Monetary Union.

The selection will be made by House of Training and ALCO experts, according to the relevance of the participants' profile, which will have to correspond to the target group mentioned in the organisation sheet attached to this invitation. The geographical criterion will NOT be considered. The participants are requested to have a **sound knowledge of English**, as the whole seminar will be held in this language with no translation.

Final Evaluation

The seminar will end with a multiple-choice assessment and a group presentation of a business case to a jury.

When and where will the seminar take place?

The seminar will be held in Luxembourg **from Monday 19 to Wednesday 28 September 2016** (arrival date: Sunday, September 18, departure date: Thursday, September 24).

Deadline for application: 03 August 2016

We look forward in receiving your application!
To that end, you are kindly requested to fill in the attached application form and send it back to the ATTF official contact in your country (from whom the present invitation was received) latest on **03 August 2016**.

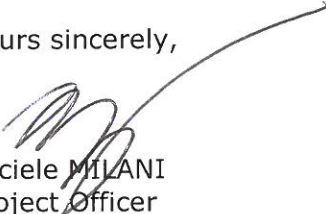
Should you prefer to attend a training on AML instead of Compliance we are proud to inform you that two seminars will be offered in the next months.

The renowned multinational seminar "Prevention of Money Laundering advanced level & Preparation course to the CAMS® certification" will take place from 10 to 17 October 2016. It will target senior AML & compliance officers from commercial banks and financial institutions as well as senior central bankers and supervision authorities' employees dealing with AML & TF. If you choose to attend this seminar you must sit the CAMS® exam. The invitation to this seminar has been sent out to our partners a few weeks ago. Should you be interested don't hesitate to contact them or myself.

Should you have less than 3 years of experience in AML, you could envisage to attend the AML Foundation Level seminar that will take place in Luxembourg on the first semester 2017.

Hoping that this invitation has interested you, we are looking forward to receiving your application. Should there be any unanswered questions regarding the AML multinational AML programmes offered by the House of Training don't hesitate to contact us.

Yours sincerely,



Luciele MILANI
Project Officer



Josée THYES
Programme Manager

Appendices:

- Seminar description: Organisation sheet & content
- ATTF application form
- Financial conditions

Programme organised in collaboration with and validated by