



Agence de Transfert
de Technologie Financière,
Luxembourg
Société anonyme

Financial Technology
Transfer Agency,
Luxembourg
Stock company

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Luxembourg, 02 February 2015

**Multinational Seminar
"Prevention of Money Laundering & Terrorism Financing –Foundation Level"**

Dear Madam, Dear Sir,

ATTF is pleased to inform you that the Luxembourg Fund to Fight Drug Trafficking will support the participation of 20 professionals in the third edition of the multinational seminar **Prevention of Money Laundering & Terrorism Financing - Foundation Level**.

Who can apply?

20 participants will be selected among applicants from the following invited countries: Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Bulgaria, Cape Verde, China, Croatia, Cyprus, the Czech Republic, Egypt, El Salvador, Estonia, Georgia, Hungary, Kazakhstan, Kosovo, Latvia, Lebanon, Lithuania, Macedonia, Malta, Moldova, Mongolia, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tunisia, Turkey, Ukraine, Vietnam and the West African Economic & Monetary Union.

The selection will be made by the "Fund to Fight Drug Trafficking", ATTF, IFBL experts, according to the relevance of the participants' profile, which will have to correspond to the target group mentioned in the organisation sheet attached to this invitation. The geographical criterion will NOT be considered. The participants are requested to have a **sound knowledge of English**, as the whole seminar will be held in this language with no translation. Please note that ATTF will accept only one person per institution.

When and where will the seminar take place?

The seminar will be held in Luxembourg **from 20 to 24 April 2015** (arrival date: Saturday, 18 April. Departure date: Friday, 24 April after 4pm or on Saturday 25 April if there are no flights available).

Final Evaluation

The seminar will end with a multiple choices assessment on Friday morning. **All successful candidates will be granted the "PML - Foundation Level" certificate.**

Fees

ATTF is asking for a contribution for the participation in this multinational seminar. This **contribution amounts to 140 € excl. VAT** per participant per working day (4.5 x 140 € = 630 € + 3% VAT). In addition, participants will have to pay a contribution of 15.45 €, VAT included, to a travel insurance valid in the Schengen area. It will cover medical costs, repatriation and physical injury. The detail of the covers will be sent together with the confirmation letter in case of selection.

The total contribution of €664.35, VAT included, will have to be paid at the latest by 30 March 2014. There will be no refund in case of cancellation after the deadline for payment.

12, rue Erasme • L-1468 Luxembourg • Adresse postale: B.P. 13 • L-2010 Luxembourg
Téléphone: +352 26 86 73-1 • Fax: +352 26 86 73 699 • www.attf.lu • E-mail: contact@attf.lu

R.C. Luxembourg: B72054 • TVA: 1999 2225 923 • TVA IBLC: LU 18 1338-45
Banque: BCEELULL • Compte: IBAN LU29 0019 0038 5235 9000



The Luxembourg Fund to Fight Drug Trafficking will cover the experts' and management fees, accommodation (night and breakfast), lunches on seminar days, the closing event, the visit of the city and of the country, transportation by public bus within the framework of the programme, the transfer by taxi from the airport to the hotel on arrival day and the transfer from the hotel to the airport by public bus or by taxi (according to the time of the flight) on departure day.

The participants will have to pay their contribution, their flight tickets, visa fees if a visa is requested, dinners on seminar days, lunches and dinners during the weekend, telephone, pay-TV, additional services in the hotel and transportation for their personal needs. Please note that WIFI for internet access is free of charge at the lobby of the hotel.

Deadline for application: 06 March 2015

We look forward to receiving your application!

Before applying, we strongly recommend you to verify if your profile matches the target group. If it does, you are kindly requested to fill in the attached application form and send it back to the ATTF official contact in your country (from whom the present invitation was received) **by 06 March 2015**.

If you have more experience than specified in the target group of this seminar and are looking forward to enriching your AML knowledge with the opportunity of getting an international recognition, please note that ATTF will organise the multinational seminar "Prevention of Money Laundering Level II & Preparation course to the CAMS® exam" from 12 to 19 October 2015. Invitations to this programme will be sent out in early Summer.

This seminar will target senior AML & compliance officers from commercial banks and financial institutions, senior central bankers and supervision authorities employees (officers dealing with these matters at supervisory level).

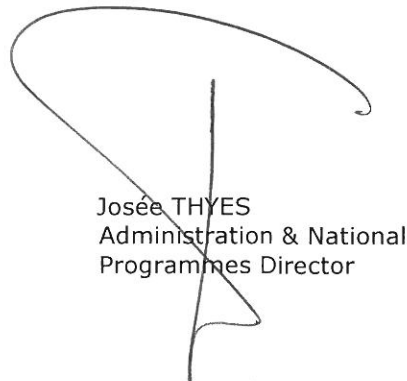
Should you need any further information on the programme, please do not hesitate to get in touch with us.

Thank you in advance for your interest.

Yours sincerely,



Luciele MILANI
Project Officer



Josée THYES
Administration & National
Programmes Director

Appendices:

- Seminar Description (Organisation Sheet & Content)
- ATTF application form.