

Invitation for Bids (IFB)

Republic of Macedonia

Ministry of Finance – Authority for Legal and Property Affairs (MF-ALPA)

Real Estate Cadastre and Registration Project, Loan #: 7928-MK,

Renovation of Local Offices of the Authority for Legal and Property Affairs (MF-ALPA) - Lot #1 and #2,

IFB No: MK-RECRP-7928MK-NCB-C6.2-3, Lot # 1,2

1. This Invitation for Bids follows the General Procurement Notice for this Project that appeared in *UN Development Business* and *dgMarket* on July 26, 2010.

2. The Republic of Macedonia has received a loan from the International Bank for Reconstruction and Development towards the cost of Real Estate Cadastre and Registration Project and intends to apply part of the funds to cover eligible payments under the Contract for Renovation of Local Offices of the Authority for Legal and Property Affairs (MF-ALPA) - Lot #1 and #2, IFB No: MK-RECRP-7928MK-NCB-C6.2-3, Lot # 1,2.

3. The Ministry of Finance - Authority for Legal Property Affairs (MF-ALPA) now invites sealed bids from eligible bidders for Renovation of Local Offices of the Authority for Legal and Property Affairs (MF-ALPA) - Lot #1 and #2. The performance period is **6 (six) months**. The Renovation of Local Offices of the Authority for Legal and Property Affairs (MF-ALPA) is divided into **2 Lots**. The number, identification and names of the Lots are:

MK-RECRP-7928MK-NCB-C6.2-3, Lot #1 - West: Local offices in Bitola, Gostivar, Debar, Demir Hisar, Kicevo, Krusevo, M. Brod, Ohrid, Tetovo, Veles, Kavadarci and Negotino;

MK-RECRP-7928MK-NCB-C6.2-3, Lot #2 - East: Local offices in Berovo, Valandovo, Vinica, Gevgelija, Delcevo, Kocani, Kratovo, Kriva Palanka, Kumanovo, Radovis, Sveti Nikole and Strumica;

This bidding is conducted on lots basis. Bidders may bid for one or more lots as defined in the bidding documents. Bids for each lot should be complete. Partial or incomplete bids will be rejected. Bidders wishing to offer discounts in case they are awarded more than one contract will be allowed to do so, provided that the discounts are included in the form of Contractor's Bid or submitted in writing before the deadline for bid submission. All bids and offers for discounts shall be opened as in accordance with the procedures described in the ITB and evaluated simultaneously so as to determine the lowest evaluated combination of Bids (including discounts) for the Employer. The contracts will be awarded to the lowest evaluated qualified bidders for each lot on the basis of the lowest evaluated combined cost for the Employer for the entire package. Bidders should meet all qualification criteria for the lot/s for which they are bidding.

4. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the World Bank's *Guidelines: Procurement under IBRD Loans and*

IDA Credits, May 2004, revised October 2006 and May 2010, and is open to all bidders from Eligible Source Countries as defined in the Bidding Documents.

5. Interested eligible bidders may obtain further information from the Project Management Unit of the Real Estate Cadastre and Registration Project, Attn: Mr. Slavko Micevski, Procurement Specialist-RECRP-PMU, and inspect the Bidding Documents at the address given below from Monday to Friday 09:00 to 15:00 hours.

6. **Qualifications requirements include:**

- Minimum average annual turnover of renovation/construction works of any type size and nature, calculated as total certified payments received for contracts in progress or completed, **within the last three (3) years**, shall be **not less than** the equivalent of, as follows: **EUR 750,000** (seven hundred and fifty thousand Euros) per year, **for each lot**. Bidders should meet **the sum** of the requirements for all lots for which they are bidding. Subcontractors' average annual turnover **shall not** be taken into account.

- Experience under contracts in the role of contractor, subcontractor, or management contractor for at least **three (3) years** prior to the applications submission deadline. Subcontractors' experience and resources **shall not** be taken into account

- Participation as contractor, management contractor or subcontractor in **at least:**

(i) one contract with a value of at least EUR 150,000 for one Lot, within the last five (5) years;

(ii) two contracts each with a value of at least EUR 150,000 or at least one contract with a total value of at least EUR 300,000 for two Lots, within the last five (5) years;

that have been successfully and substantially completed and that are similar to the proposed Works. The similarity shall be based on the physical size, complexity, methods/technology and contracts for performance of similar works in the field of renovation/construction, or other characteristics as described in Section VI - Employer's Requirements. Subcontractors' experience and resources **shall not** be taken into account.

- For the above or other contracts executed during the period above, a minimum experience in the following key activities: renovation of architectural-structural part (adaptation of office space, refurbishing, reconstruction or replacing of floors and ceilings, replacing or adaptation of windows and doors); preparation of front desks; renovation of electric installations (replacing, adaptation or mounting new electro installations for lighting, electricity (220V), telephone and computer installations. Subcontractors' experience and resources **shall not** be taken into account.

- The Bidder must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet the following cash-flow requirement: **EUR 50,000** (fifty thousand Euros) **for each Lot**.

- A Contract Manager with **five years' experience** in works of an equivalent nature and volume, including no less than **three years** as Manager.

A margin of preference for eligible national contractors/joint ventures **shall not be applied**.

The ceiling for subcontractor's participation is **limited to 20%**.

More detailed qualification requirements are presented in the Bidding Documents.

7. A complete set of Bidding Documents in English only, may be purchased by interested bidders on the submission of a written Application to the address below and

upon payment of a non refundable fee of **EUR 100** or equivalent in Macedonian Denars (MKD).

The method of payment will be:

1. EUR account (for payment in EUR)

Beneficiary: Agency for Real Estate Cadastre

ref.no. 7928MK-NCB-C6.2-3

SWIFT: NBRM MK 2X

IBAN: MK 07100701000066130

National Bank of the Republic of Macedonia

Correspondent bank: DEUTSCHE BANK FRANKFURT,

Frankfurt am Main, Germany

SWIFT BIC: DEUT DE FF;

or

2. MKD account (for payment in MKD)

Account No. 2100100450786-22

In favor of the Agency for Real Estate Cadastre

(income code 724125; program 3A)

ref.no. 7928MK-NCB-C6.2-3

The exchange rate to be applied is the selling exchange rate from the list of the National Bank of the Republic of Macedonia, prevailing on the day of payment. The Bidding Documents will be sent by courier at the address indicated by the bidder.

8. Bids must be delivered to the address below at or before **October 08, 2012, on 13.00 hours** local time. Electronic bidding shall not be permitted. Late bids will be rejected. Bids will be opened physically in the presence of the bidders' representatives who choose to attend in person at the address below at **October 08, 2012, on 13.15 hours**, local time.

9. All bids shall be accompanied by a Bid Security. The Bid Security amount is as follows: **EUR 3,000.00, for each lot.**

10. The address referred to above is:

Real Estate Cadastre and Registration Project

Mr. Slavko Micevski

Project Management Unit; Ground Floor

Trifun Hadzi Janev 10, 1000 Skopje, Republic of Macedonia

E-mail: s.micevski@pmukatastar.gov.mk; Fax : + 389 2 3175987 ext. 103

**Министерство за Финансии - Управа за имотно-правни работи преку
Единицата за Управување со Проектот Катастар на Недвижности и
Регистрација, објавува Покана за Доставување на Понуди за изведба на
Реновирање на канцелариите на Подрачните Одделенија на Управата за
имотно-правни работи во Република Македонија.**