

Republic of Macedonia
Ministry of Finance – Authority for Legal and Property Affairs
Real Estate Cadastre and Registration Project, Loan no. 7928-MK

REQUEST FOR EXPRESSIONS OF INTEREST

Consultant services for the assignment:

**PRODUCTION OF STRATEGIC PLAN
for the Ministry of Finance – Authority for Legal and Property Affairs
MK-RECRP-7928MK-CS-IC-C6.1.2**

1. This Request for Expressions of Interest follows the General Procurement Notice for this project that appeared in *UN Development Business* and *dgMarket* on July 26, 2010.

The Republic of Macedonia has received a loan from the International Bank for Reconstruction and Development toward the cost of Real Estate Cadastre and Registration Project, and intends to apply part of the proceeds to make payments under the following consulting services: Production of Strategic Plan for the Ministry of Finance – Authority for Legal and Property Affairs.

2. The Ministry of Finance – Authority for Legal and Property Affairs now invites eligible **individual Consultants** to indicate their interest in providing the above mentioned services. Interested individual Consultants must provide information indicating that they are qualified to perform the services (CV, references, information about successfully completed similar assignments, etc.).

Expected period for duration of services related to the assignment is **40** days over a period of four months.

3. The main objectives of this assignment is to support ALPA to prepare a Strategic Plan for ALPA's future, with active participation of the senior staff of the ALPA and the Ministry of Finance which might be incorporated within the current Strategic Plan of the Ministry of Finance.

The Consultant shall be responsible for:

- Review the relevant laws and by-laws related to ALPA's role and mandate. Analyze ALPA's current role and options for the future in light of the expected decreased scope of work of ALPA in the privatization process of the state owned constructional land;
- Hold consultations with the head civil servants in the Ministry of Finance and the ALPA, other key stakeholders in government and outside in order to obtain a clearer picture of ALPA's scope of work and options for the future;
- Prepare options and support ALPA to produce a discussion draft Strategic Plan and vision of ALPA's role and objectives which need to be achieved by the institution on a mid-term basis (next 5-10 years);
- Support ALPA to produce a final draft of the strategic plan for ALPA which will incorporate the comments and remarks of the Ministry of Finance and other key stakeholders.

4. Minimum Required Experiences and Qualification of the Consultant:

- Previous experience in the development of strategic plans for government institutions
- Successfully completed at least **2** similar assignments;
- Previous experience in facilitating preparation and realization of strategic plans;
- University degree in fields of Law or Economy, Public administration, or other field related to the assignment, advanced degree will be considered as an asset;
- A minimum of 8 years of professional experience relevant to the assignment;
- Proven knowledge of property rights and law will be considered as an advantage;
- Proved ability to motivate and cooperate with project stakeholders including governmental institutions and civil servants;
- Proven experience of working on change management issues within a public organization;
- Language proficiency in English and Macedonian language (support of translator/moderator for Macedonian language is acceptable);

5. An individual Consultant will be selected in accordance with the procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, May 2004, revised October 2006 and May 2010, V Selection of Individual Consultants. Interested eligible consultants may obtain further information at the address below during office hours 09:00 to 15:00 hours CET, Monday to Friday.

6. Interested Consultants' are invited to submit their CV's in English electronically (as word document, or in pdf format) or in hard copy, which should among all outline that they are qualified to carry out the services.

The Expression of Interest should be delivered to the address below by: **December 04, 2012.**

**Real Estate Cadastre and Registration Project
Project Management Unit
Mr. Slavko Micevski
Trifun Hadzi Janev 10, 1000 Skopje, Republic of Macedonia
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**Министерство за Финансии - Управа за имотно-правни работи преку
Единицата за управување со Проектот за катастар на недвижности и регистрација,
објавува Покана за изразување интерес за консултантски услуги – индивидуален
консултант за изработка на стратешки план за Управата за имотно-правни работи.**

**Краен рок за доставување на апликациите на наведената адреса е:
Декември 04, 2012.**