



MULTINATIONAL ONLINE SEMINAR
Anti-Money Laundering & Counter-Terrorist Financing (AML& CTF)
Advanced Level & Preparation course to the
CAMS® certification Exam
ONLINE PROGRAMME - 20 -24 FEBRUARY 2023

Dear Madam, Dear Sir,

"Money laundering is the process of making illegally gained proceeds (i.e. "dirty money") appear legal (i.e. "clean"). Typically, it involves three steps: placement, layering and integration. First, the illegitimate funds are furtively introduced into the legitimate financial system. Then, the money is moved around to create confusion, sometimes by wiring or transferring through numerous accounts. Finally, it is integrated into the financial system through additional transactions until the "dirty money" appears "clean." Money laundering can facilitate crimes such as drug trafficking and terrorism and can adversely impact the global economy." (United States Department of the Treasury - FinCen, 2016)

As a professional in Anti-Money Laundering or Compliance, it is your mission to safeguard your bank from the abuses of financial crime, including terrorist financing, money laundering and other illicit activity.

To help you achieve your mission and to give you the needed knowledge and tools to accomplish it in the most professional way, the Luxembourg Fund to Fight Drug Trafficking ("Fonds de lutte contre certaines formes de criminalité") decided to support the participation of **15 professionals from its partner countries** in the seminar **Anti-Money Laundering & Counter-Terrorist Financing (AML& CTF) Advanced Level & Preparation course to the CAMS® certification exam** which will be implemented by the House of Training – ATTF **from 20 to 24 February 2023**.

The programme will be offered entirely online. The exam, however, can be taken on a proxy controlled online format¹ or at a test centre, which is available in most of our partner countries. Selected candidates will receive more information in due time.

Who can apply?

Professionals who:

- ✓ are citizens of one of the ATTF partner countries
- ✓ fit the target group specified on the Organisation Sheet attached to this invitation and have the minimum number of credits required by ACAMS in order to sit the exam. Here is where you can find out if you comply: [ACAMS Eligibility Calculator](#)
- ✓ are motivated to deepen their knowledge in the matter and committed to **take the CAMS® exam before March 31, 2023**.

How to apply

Interested professionals are kindly requested to fill in the attached **House of Training-ATTF application form** **and the online ACAMS® application preapproval form** and to send them back to our official contact in their country (from whom the present invitation was received) **before the 9th of January 2023**.

We kindly ask you NOT to send any documents to ACAMS® directly at this stage except the online pre-approval form.

¹ Please refer to the documents attached to the invitation for the requirements for the online exam: *Online Proctoring - FAQ – English & OnVUE-Minimum-Specifications-Network-Admin-Requirements*



If you are selected, the House of Training-ATTF will inform its partner in your country during the week of January 9th, 2023. You will then receive the confirmation documents & the invoice.

Bérengère Delahaut, from ACAMS, will contact you directly in the days following your selection with instruction on how to complete your registration. Once your application is approved and your invoice is paid you will be informed on how to book your online exam.

For your registration to be final you will have to proceed with the following:

Before January 16 th	Validate your application on ACAMS website and provide the required certificates and diplomas.
Between 23 rd & 27 th January	Proceed with your registration to the exam and choose the exam date on ACAMS website. Last day to sit the exam is March 31st 2023

The House of Training will liaise with ACAMS® to ensure that the selected participants are granted a membership, which will be included in the contribution fee that they will be requested to pay for this seminar. Please refer to the attached Financial Conditions for more details.

The Study Guide for preparing the exam will be sent to selected participants after the payment is made.

Selection Process

Only complete applications will be retained. Candidates with the most relevant profiles in reference to the target group and with pertinent motivations are most likely to be selected.

The seminar and the exam will be conducted in English without any translation. Therefore, a very good knowledge of English is essential to ensure all participants maximise their benefit from the course and enhance the chances to succeed in the exam.

Please note that all the selected candidates will have to be equipped with a well-functioning microphone and a webcam.

This seminar requires a commitment from the candidates from the moment of their selection as an online material will be sent to them to be studied in advance. The learning experience during the seminar and the results of the exam are directly linked to the study of this on-line material during the months that precede the seminar.

Participating in this seminar will be a unique opportunity to be exposed to the necessary knowledge in AML and to prepare the CAMS® certification. It will certainly be a fantastic asset for your career.

Looking forward to receiving your application!

Should you need any further information regarding this seminar, please do not hesitate to contact us.

Thank you in advance for your interest.

Yours Sincerely,

Claire MOZET
Senior Training Officer

Ben LYON
Director ATTF Services

Programme organised in collaboration with



HOUSE OF
TRAINING



Appendices:

- ✓ *Organisation sheet and content; House of Training-ATTF application form; CAMS Certification Application Preapproval Form; Financial conditions; Online Proctoring-FAQ, OnVUE-Minimum-Specifications-Network-Admin-Requirements & Countries online proctoring - testing centers ACAMS*