



---

**DIGITALISATION IN BANKING  
DRIVING THE DIGITAL TRANSFORMATION OF YOUR BANK**

*LUXEMBOURG, 13-17 NOVEMBER 2023*

---

**FINANCIAL CONDITIONS**

---

**The Luxembourg Ministry of Finance will pay for:**

- Experts' fees
- Management fees
- Accommodation in the Mama Shelter Hotel (4\*) from Sunday 12 to Saturday 18 November (6 nights, including breakfast)
- Welcome dinner on Sunday 12 November
- Lunches on seminar days (from Monday 13 to Friday 16 November)
- Closing Event on Friday 16 November
- Guided tour of Luxembourg city

**The participants will have to pay for:**

- Contribution fees: 200€ per participant per working day  
5 days x 200 € = 1000 €
- Insurance: contribution of 30€ to a travel insurance valid in the Schengen area and covering medical costs, repatriation, and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days
- Meals during the weekends
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc.)

**Payment deadline**

The payment of **1030€** (+ 3% VAT) will have to be made at the **latest** by **23 October 2023**.

There will be no refund in case of cancellation after the payment deadline. If the payment is not done before the deadline and the cancellation is announced after **23 October**, the invoice remains due.

**Please consider that some correspondent banks may deduct transaction fees, but that the House of Training / ATTF needs to receive the full amount indicated above.**

