**REGISTRATION FORM (Online course)**

|  |  |
| --- | --- |
| Course title: | Renewable Energy and Energy Efficiency Financing (Virtual Classroom) |
| Dates: | 11-15 and 18-20 March 2024, on which days will be scheduled six 4-hour training sessions (days 1-5 & 8) + one 30-minute coaching session per participant (day 6 or 7) |
| Schedule : | From 8.30 to 12.30 o’clock (Skopje/Luxembourg time) |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 🞎 Mr 🞎 Ms |  |  |  |  |  |

 |
| First name: |  |
| Last name: |  |
| Employer : |  |
| Position : |  |
| Country : |  |
| E-mail\* : |  |
| \* This must be the email address with which you will attend the online course.  |
| 🞎 I would like to attend the online course and declare that:* I have the following necessary technical equipment to participate fully in the course: a PC, stable internet connection, microphone and a webcam; and I will keep my webcam on to promote interaction.
* I have a sufficient knowledge of English to be able to follow and participate in the course.
* I will attend all the sessions of the course and will make sure I am free of any professional and personal obligation during the course.
* If I am not able to be present at some point, I will immediately inform the House of Training (or the trainer if the coursre has already started) and its partner in my country.
* I am aware that during the sessions pictures may be taken by the organizer (with prior announcement), for advertising purposes (i.e.g. social media posting). If I do not want to appear on the pictures, I will make sure I switch off my webcam when the organizer announces the photography.
 |

*By sending your application form you acknowledge that the House of Training is processing your personal data in order to organise your training. The House of Training is fully committed to the collection and treatment of your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR). You have the right to ask the House of Training, as the data controller, for access, for the rectification, for the erasure, for restriction of the processing or for objecting to the treatment of this data. Personal data may be communicated to the partners and the contractual subcontractors (processors) of the House of Training in the delivery of the services relating to the seminar you applied for.*

*Data processed by the House of Training concerning participants to its seminars include:*

* *Their application form,*
* *Their post-training evaluation form,*
* *A list of attendance.*

*The House of Training has put in place generally accepted standards of technological and organisational means for the purpose of guaranteeing the security of all the personal data it processes.*

*For more details please refer to our information notice on data protection by clicking on the following link:*

[*https://www.houseoftraining.lu/en\_GB/page/protection-des-donnees-personnelles*](https://www.houseoftraining.lu/en_GB/page/protection-des-donnees-personnelles)