To be sent back to the House of Training-ATTF partner in your country

**by** **2 April 2024**

Only **fully completed forms** will be considered.

Please save your application in the following format:

**Two-digit country code\_Family name CFSSO2024**

**APPLICATION FORM for SCHOLARSHIPS (please refer to the financial conditions for more information)**

**Multinational Seminar**

**CERTIFIED FINANCIAL SECTOR SECURITY OFFICER (CFSSO)**

**in LUXEMBOURG**

|  |  |
| --- | --- |
| **Dates** | **from MAY 13 to 17 2024 from 8:30 am to 5:30pm (CET).**  **Exam: ONLINE** The knowledge acquired in the seminar will be validated through a 2-hour examination. The examination is based on a MCQ questionnaire of around 30 questions.  The required passing rate is 60%.  **The link for the examination will be sent at the end of the course. Candidates will have 5 working days to take it. It is mandatory to respect this deadline.** |

PERSONAL INFORMATION

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Mr  Ms |  |  |  |  |  | | |
| First name |  |
| Last name |  |
| Company |  |
| Position |  |
| Country |  |
| Email\* |  |
| \* This must be the email address with which the candidate will take the online exam. | |
| **Do you** [**need**](https://maee.gouvernement.lu/en/services-aux-citoyens/visa-immigration.html) **a visa** to enter Luxembourg ?  YES  NO  **If you** [**need**](https://maee.gouvernement.lu/en/services-aux-citoyens/visa-immigration.html) **a visa** to enter Luxembourg please attach a copy of your passport to the application and provide hereunder:   * your passport number: * validity date: * birth date: | |

**ENGLISH LANGUAGE COMMAND**

Faculty of handling the language. Please mark from 1 *(poor)* to 5 *(excellent)*:

|  |  |  |
| --- | --- | --- |
| Understanding | Speaking | Writing |
|  |  |  |

If you have an international language certification (Common European Framework of Reference (CEFR), Cambridge (CEC), TOEFL, etc.), please note your level:

|  |
| --- |
|  |

STUDIES

|  |  |
| --- | --- |
| Degree obtained (year) | Major subjects |
|  |  |

Trainings Attended (related to this course)

|  |  |  |
| --- | --- | --- |
| Institution | Subject | Duration |
|  |  |  |
|  |  |  |
|  |  |  |

EMPLOYMENT

Please indicate the number of years you have been working in one of the fields mentioned on the [target group](https://www.houseoftraining.lu/en_GB/training/certified-financial-sector-security-officer-cfsso-12083" \l "conditions).

Less than 1 year

1 to 3 years

More than 4 years

Please list the positions occupied in the last 4 years:

|  |  |  |
| --- | --- | --- |
| Position | Company | Number of years |
|  |  |  |
|  |  |  |
|  |  |  |

Provide **further details about the daily work** involved in your present position, emphasizing the relation to the subject of this training course, if any.Please also indicate which **career perspectives** you see for yourself in the medium-term. (max. 120 words)

Explain your **motivations** to apply for this training course. (max 120 words)

*This question is mandatory. If you do not explain your motivations, your application will not be considered.*

Please list your main **expectations** from this training course. (maximum 3)

I would like to attend this online programme and declare that:

* I have read the course content, will attend all the sessions of the course and will make sure I am free of any professional and personal obligation during the course.
* I am aware that during the sessions pictures may be taken by the organizer (with prior announcement), for advertising purposes (i.e.g. social media posting). If I do not want to appear on the pictures, I will make sure to inform in advance.

- I have the following necessary technical equipment to take the online exam: a PC, stable internet connection.

- I will take the exam by the set deadline.

*By sending your application form you acknowledge that the House of Training is processing your personal data in order to organise your training. The House of Training is fully committed to the collection and treatment of your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR). You have the right to ask the House of Training, as the data controller, for access, for the rectification, for the erasure, for restriction of the processing or for objecting to the treatment of this data. Personal data may be communicated to the partners and the contractual subcontractors (processors) of the House of Training in the delivery of the services relating to the Client’s or the Participant’s request.*

*Data processed by the House of Training concerning participants to its seminars include:*

* *Their application form*
* *Their post-training evaluation form*
* *An attendance list*

*The House of Training has put in place generally accepted standards of technological and organisational means for the purpose of guaranteeing the security of all the personal data it processes.*

*For more details please refer to our information notice on data protection by clicking [here](https://www.houseoftraining.lu/en_GB/page/protection-des-donnees-personnelles).*