To be sent back to the House of Training-ATTF contact in your country

**by** **08 January 2025**

Please be aware that only **fully completed forms** will be considered.

Please save your application in the following format:

*Country name\_Family name*\_ACAMS\_2025\_02

OR

*Country name\_Family name*\_ACAMS\_2025\_10

**APPLICATION FORM**

**PREVENTION OF MONEY LAUNDERING & COUNTER-TERRORIST FINANCING (AML-CTF) ADVANCED LEVEL**

**PREPARATION COURSE FOR CAMS® CERTIFICATION EXAMINATION**

**VIRTUAL CLASSROOM**

|  |  |
| --- | --- |
| **Dates** | **□ Online seminar from 17 to 21 February 2025** **OR****□ Online seminar from 6 to 10 October 2025****5 days (8 hours per day).****Online exam: to be done by March 31st  2025 the latest for the first edition and by November 28th  2025 the latest for the second edition (booked by the candidate directly with ACAMS)** |

PERSONAL INFORMATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| [ ]  Mr [ ]  Ms  |  |  |  |  |  |

 |
| First name |  |
| Last name |  |
| Company  |  |
| Position  |  |
| Country  |  |
| Email\* |  |
| \* The e-mail address you provide will be the one used for your learner account and from which you will receive notification of enrolment for this course and any future courses.  |

**ENGLISH LANGUAGE COMMAND**

Faculty of handling the language. Please mark from 1 *(poor)* to 5 *(excellent)*:

|  |  |  |
| --- | --- | --- |
| Understanding | Speaking | Writing |
|  |  |  |

If you have an international language certification (Common European Framework of Reference (CEFR), Cambridge (CEC), TOEFL, etc.), please note your level:

|  |
| --- |
|  |

STUDIES

|  |  |
| --- | --- |
| Degree obtained | Major subjects |
|  |  |

Trainings Attended (related to this course)

|  |  |  |
| --- | --- | --- |
| Institution | Subject | Duration |
|  |  |  |
|  |  |  |
|  |  |  |

EMPLOYMENT

Please indicate the number of years you have been working in AML-CTF:

[ ]  1 to 3 years

[ ]  4 to 6 years

[ ]  7 years or more

Please list the positions occupied in the last 4 years:

|  |  |  |
| --- | --- | --- |
| Position | Company | Number of years |
|  |  |  |
|  |  |  |
|  |  |  |

**Are you already member of ACAMS? If yes, please provide your membership number and its expiration date.**

Provide **further details about the daily work** involved in your present position, emphasing the relation to the subject of this traininc course, if any.Please also indicate which **career perspectives** you see for yourself in the medium-term. (max. 120 words)

Explain your **motivations** to apply for this training course. (max 120 words)

*This question is mandatory. If you do not explain your motivations, your application will not be considered.*

Please list your main **expectations** from this training course. (maximum 3)

**Please indicate the address we should add to the invoice for the contribution fees that we will send to you if you are selected for this training:**

|  |  |
| --- | --- |
| **Company** |  |
| **Address** |  |
| **VAT***Please mention the VAT number (international format) of your company if you need it to be included in the invoice.* |  |

[ ]  I would like to attend this online programme and declare that:

* I have the following necessary technical equipment to participate fully in the course: a PC, stable internet connection, microphone and a webcam; and I will keep my webcam on to promote interaction.
* I have read the course content, will attend all the sessions of the course and will make sure I am free of any professional and personal obligation during the course.
* If I am not able to be present at some point, I will immediately inform the House of Training (or the trainer if the coursre has already started) and its partner in my country.
* I am aware that during the sessions pictures may be taken by the organizer (with prior announcement), for advertising purposes (i.e.g. social media posting). If I do not want to appear on the pictures, I will make sure I switch off my webcam when the organizer announces the photography.

*By sending your application form you acknowledge that the House of Training is processing your personal data in order to examine your application and/or organise your training. The House of Training is fully committed to the collection and treatment of your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR). You have the right to ask the House of Training, as the data controller, for access, for the rectification, for the erasure, for restriction of the processing or for objecting to the treatment of this data. Personal data may be communicated to the partners and the contractual subcontractors (processors) of the House of Training in the delivery of the services relating to the Client’s or the Participant’s request.*

*Data processed by the House of Training concerning participants to its seminars include:*

* *Their application form*
* *Their post-training evaluation form*
* *An attendance list*

*The House of Training has put in place generally accepted standards of technological and organisational means for the purpose of guaranteeing the security of all the personal data it processes.*

*For more details please refer to our information notice on data protection by clicking on the following link:*

[*https://www.houseoftraining.lu/en\_GB/page/protection-des-donnees-personnelles*](https://www.houseoftraining.lu/en_GB/page/protection-des-donnees-personnelles)