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"Official Gazette of the Republic of North Macedonia" No 277/2024

Based on Article 114 paragraph (5) of the Budget Law ("Official Gazette of the Republic of North Macedonia" no. 203/22, 76/24 and 272/24), the Minister of Finance adopted

R U L E B O O K

Form and content of the misdemeanor payment order

Article 1

This regulation prescribes the form and content of the misdemeanor payment order.

Article 2

- (1) The misdemeanor payment order for the person responsible for the budget user's legal entity is printed on white paper in A4 format.
- (2) The form and content of the misdemeanor payment order from paragraph (1) of this article are given in Annex 1, which is an integral part of this rulebook

Article 3

- (1) The misdemeanor payment order for the person responsible for the legal entity-parent budget user is printed on white paper in A4 format.
- (2) The form and content of the misdemeanor payment order from paragraph (1) of this article are given in Annex 2, which is an integral part of this rulebook.

Article 4

- (1) The misdemeanor payment order for the mayor of the municipality is printed on white paper in A4 format.

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(2) The form and content of the misdemeanor payment order from paragraph (1) of this article are given in Annex 3, which is an integral part of this rulebook.

Article 5

(1) The misdemeanor payment order for the person responsible in a public entity, other public entity or other legal entity is printed on white paper in A4 format.

(2) The form and content of the misdemeanor payment order from paragraph (1) of this article are given in Annex 4, which is an integral part of this rulebook.

Article 6

This regulation enters into force on the day of its publication in the "Official Gazette of the Republic of North Macedonia", and it will begin to be applied from January 1, 2026.

No.

Minister of Finance,

Gordana Dimitrieska-Kochoska, MA

____ . ____ . 2024 year

Skopje



**REPUBLIC OF NORTH MACEDONIA
MINISTRY OF FINANCE**

Number _____

Date: _____ year at
_____ time

Based on Article 114 paragraph (2) of the Law on budgets, the financial inspector issues

MISDEMENATOR PAYMENT ORDER

(for the responsible person in the budget user legal entity)

1. INFORMATION ABOUT THE RESPONSIBLE PERSON IN THE LEGAL ENTITY BUDGET USER		
Name and surname		
Identity number of the citizen of the Republic of North Macedonia	Date, place and country of birth	
Personal identification document number (identity card or travel document)	Date and place of issue	Released
Place of residence or residence	Street and number/address of residence or residence	

2. DATA ON THE LEGAL ENTITY BUDGET USER	
Nickname	
Headquarters	
Unique tax number for the legal entity budget user	

3. DATA ON THE OFFENSE COMMITTED

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Place of commission of the offence	Date	Time
Description of the offence		
Legal qualification of the offence		
Record of offense committed		
Amount of determined fine for the offense committed		

4. FINE PAYMENT DETAILS			
Method of payment	The payment of the fine for the committed offense is made on form PP 50		
Name of recipient	Budget of the Republic of North Macedonia		
Recipient's bank	National Bank of the Republic of North Macedonia		
Treasury account	100-0000000630-95		
Payment account	840-xxx (code for the municipality where the payment is made) - 05509		
Revenue code	722153	Program	00
Purpose of remittance	Payment of a fine following the Offense payment order no. ----- of ----- year		

LEGAL INSTRUCTION: The perpetrator is obliged to pay the fine in the amount specified in the misdemeanor payment order with in eight days from the day of receipt of the misdemeanor payment order to the account indicated in the misdemeanor payment order and immediately submit proof of the payment made to the financial inspector. The offender who pays the fine with in eight days from the day of receipt of the delinquent payment order, will pay only half of the imposed fine. If the offender does not pay the fine with in eight days from the day of receipt of the misdemeanor payment order, the financial inspector submits a request for initiation of misdemeanor proceedings to the competent court.

Offender

Financial inspector

Name, surname and handwritten signature

place of seal

Name, surname and handwritten signature



**REPUBLIC OF NORTH MACEDONIA
MINISTRY OF FINANCE**

Number _____

Date: _____ year at
_____ time

Based on Article 114 paragraph (2) of the Law on budgets, the financial inspector issues

**MISDEMEANOR PAYMENT ORDER
(for the responsible person in the legal entity – parent budget beneficiary)**

1. DATE ON THE RESPONSIBLE PERSON IN THE LEGAL ENTITY-PRIVATE BUDGET USER		
Name and surname		
Identity number of the citizen of the Republic of North Macedonia	Date, place and country of birth	
Personal identification document number (identity card or travel document)	Date and place of issue	Issued by
Place of residence or residence	Street and number/address of residence or residence	

2. DATE ON THE LEGAL ENTITY-PRIVATE BUDGET USER	
Nickname	
Headquarters	

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Unique tax number for the legal entity-registered budget user	
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3. INFORMATION ABOUT THE OFFENSE COMMITTED		
Place of commission of the offense	Date	Time
Description of the offence		
Legal qualification of the offence		
Record of offense committed		
Amount of determined fine for the offense committed		

4. FINE PAYMENT DETAILS			
Method of payment	The payment of the fine for the committed offense is made on form PP 50		
Name of recipient	Budget of the Republic of North Macedonia		
Recipient's bank	National Bank of the Republic of North Macedonia		
Treasury account	100-0000000630-95		
Payment account	840-xxx (code for the municipality where the payment is made) - 05509		
Revenue code	722153	Program	00
Purpose of remittance	Payment of a fine following the Offense payment order no. ----- of ----- year		

LEGAL INSTRUCTION: The perpetrator is obliged to pay the fine in the amount specified in the misdemeanor payment order with in eight days from the day of receipt of the misdemeanor payment order to the account indicated in the misdemeanor payment order and immediately submit proof of the payment made to the financial inspector. The offender who pays the fine with in eight days from the day of receipt of the delinquent payment order, will pay only half of the imposed fine. If the offender does not pay the fine with in eight days



REPUBLIC OF NORTH MACEDONIA
MINISTRY OF FINANCE

Number _____

Date: _____ year at
_____ hour

from the day of receipt of the misdemeanor payment order, the financial inspector submits a request for initiation of misdemeanor proceedings to the competent court.

Offender

Financial inspector

Name, surname and handwritten signature

place of seal

Name, surname and handwritten signature

Based on Article 114 paragraph (2) of the Law on budgets, the financial inspector issues

**MISDEMEANOR PAYMENT ORDER
(for the mayor of the municipality)**

1. INFORMATION ABOUT THE MAYOR OF THE MUNICIPALITY		
Name and surname		
Identity number of the citizen of the Republic of North Macedonia	Date, place and county of birth	
Personal identification document number (identity card or travel document)	Date and place of issue	Issued by
Place of residence or residence	Street and number /address of residence or residence	

2. DATA ON THE MUNICIPALITY	
Nickname	
Headquarters	

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Unique tax number of the municipality	
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3. INFORMATION ABOUT THE OFFENSE COMMITTED		
Place of commission of the offence	Date	Time
Description of the offence		
Legal qualification of the offence		
Record of offense committed		
Amount of determined fine for the offense committed		

4. FINE PAYMENT DETAILS			
Method of payment	The payment of the fine for the committed offense is made on form PP 50		
Name of recipient	Budget of the Republic of North Macedonia		
Recipient's bank	National Bank of the Republic of North Macedonia		
Treasury account	100-0000000630-95		
Payment account	840-xxx (code for the municipality where the payment is made) - 05509		
Revenue code	722153	Program	00
Purpose of remittance	Payment of a fine following the Offense payment order no. ----- of ----- year		

LEGAL INSTRUCTION: The perpetrator is obliged to pay the fine in the amount specified in the misdemeanor payment order with in eight days from the day of receipt of the misdemeanor payment order to the account indicated in the misdemeanor payment order and immediately submit proof of the payment made to the financial inspector. The offender who pays the fine with in eight days from the day of receipt of the delinquent payment order, will pay only half of the imposed fine. If the offender does not pay the fine with in eight days from the day of receipt of the misdemeanor payment order, the financial inspector submits a request for initiation of misdemeanor proceedings to the competent court.



**REPUBLIC OF NORTH MACEDONIA
MINISTRY OF FINANCE**

Number _____

Date: _____ year at
_____ hour

Offender

Financial inspector

Name, surname and handwritten signature

place of seal

Name, surname and handwritten signature

Based on Article 114 paragraph (2) of the Law on budgets, the financial inspector issues

MISDEMEANOR PAYMENT ORDER

(for the responsible person in a public enterprise, other public entity or other legal entity)

1. DATA ON THE RESPONSIBLE PERSON IN A PUBLIC ENTERPRISE, OTHER PUBLIC ENTITY OR OTHER LEGAL ENTITY		
Name and surname		
Identity number of the citizen of the Republic of North Macedonia	Date, place and country of birth	
Personal identification document number (identity card or travel document)	Date and place of issue	Issued by
Place of residence or residence	Street and number/address of residence or residence	

2. DATE ABOUT THE RESPONSIBLE PERSON IN A PUBLIC ENTERPRISE, OTHER PUBLIC ENTITY OR OTHER LEGAL ENTITY	
Nickname	
Headquarters	

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Unique tax number of the public enterprise, other public entity or other legal entity	
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3. INFORMATION ABOUT THE OFFENSE COMMITTED		
Place of commission of the offence	Date	Time
Description of the offence		
Legal qualification of the offence		
Record of offense committed		
Amount of determined fine for the offense committed		

4. FINE PAYMENT DETAILS			
Method of payment	The payment of the fine for the committed offense is made on form PP 50		
Name of recipient	Budget of the Republic of North Macedonia		
Recipient's bank	National Bank of the Republic of North Macedonia		
Treasury account	100-0000000630-95		
Payment account	840-xxx (code for the municipality where the payment is made) - 05509		
Revenue code	722153	Program	00
Purpose of remittance	Payment of a fine following the Offense payment order no. ----- of ----- year		

LEGAL INSTRUCTION: The perpetrator is obliged to pay the fine in the amount specified in the misdemeanor payment order with in eight days from the day of receipt of the misdemeanor payment order to the account indicated in the misdemeanor payment order and immediately submit proof of the payment made to the financial inspector. The offender who pays the fine with in eight days from the day of receipt of the delinquent payment order,

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will pay only half of the imposed fine. If the offender does not pay the fine with in eight days from the day of receipt of the misdemeanor payment order, the financial inspector submits a request for initiation of misdemeanor proceedings to the competent court.

Offender

Financial inspector

Name, surname and handwritten signature

place of seal

Name, surname and handwritten signature