



SHAPING THE FUTURE OF YOUR BANK

*EXECUTIVE PROGRAMME: A STRATEGIC BANK MANAGEMENT REVIEW
dedicated to C-level executives, direct reports and board members*

LUXEMBOURG, 25 JUNE – 2 JULY 2025

FINANCIAL CONDITIONS

The Luxembourg Ministry of Finance will pay for:

- Experts' fees
- Management fees
- Accommodation with breakfast in the Mama Shelter (4*).
 - o A few rooms are booked from Tuesday 24th June for participants who cannot arrive on the 25th on time for the Kick off
 - o From Wednesday 25th June to Thursday 3rd July 2025
- Welcome dinner on Wednesday 25th June 2025
- Lunches on seminar days
- Closing Event on Wednesday 2nd July 2025
- Guided tour of Luxembourg city on Sunday 29th June 2025.

The participants will have to pay for:

- Contribution fees: 350 € per participant per working day
6 days x 350 € = 2100 €
- Insurance: contribution of 30 € to a travel insurance valid in the Schengen area and covering medical costs, repatriation, and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days
- Meals during the weekends
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc.)

Payment deadline

The payment of **2130 €** will have to be made at the latest by **4th June 2025**.

There will be no refund in case of cancellation after the payment deadline. If the payment is not done before the deadline and the cancellation is announced after **4th June 2025** the invoice remains due.

Please consider that some correspondent banks may deduct transaction fees. The House of Training-ATTF needs to receive the full amount indicated above.

